



Under Tools, click Schedule Backup.

1		🕼 🧟 🥥 🖬 🖳 💯 🔹									QnE Payroll Syster
\		View	Maintenance	Transa	ctions	Rates	Tools				
		Þ		*	•	Ð	2		<u>\$</u>		
	Shifts Manager	Schedule Group Manag	Biometrics er *	Database Wizard	Database Backup	Schedule Backup	Database Restore	Import Data	Users and Roles		
U	_	DTR Tools	- Di		D	atabase	_	R	Security 🖻	R	

Schedule Backup Utility window will show, click New to create a Schedule Backup.

0	- 🗆 ×										
New Edit Delete Refresh Cl	ose										
Schedule List											
Drag a column header here to group by	that column	RadaupEoldor	Trippor	Database	Status						
	Description	backuproider	rngger	Database	Status						

QPS-KB2018-016

Unit 806 Pearl of the Orient Tower, 1240 Roxas Blvd., Ermita Manila, 1000 Philippines Tel. No.: +63 2 567-4248, +63 2 567-4253 Fax No.: +63 2 567-4250 Website: <u>www.qne.com.ph</u> Facebook: <u>https://www.facebook.com/QnEPH</u>

Follow our Twitter and Instagram account: @qnesoftwareph



When clicked, Fill in Schedule details, such as:

- > Name field where to input the name of a particular schedule backup
- > Description field where to input the description of the schedule backup
- > Server Name choose the server where the database you want to backup was saved
- > Database choose what Database you want to backup
- > Backup Folder where you will save your backup database
- > Backup Password create password for your backup database *not required
- > Trigger time choose what time you want to set your schedule backup

0	0	Sch	edule Form	_ C	X		1 ×
New Edit Delete R	Save Close						
Schedule List							
Drag a column header here	Schedule Details					Status	
Enableu Name	Name:	12PM				Status	
	Description:	12PM Schedule Backup					
	Database Setting						
	Server Name:	Server			•		
	Authentication						
	Windows #	uthentication	O SQL Authentication				
	User Name:		Password:				
	Database	Sample Database	•	Test Connection			
	Backup Details						
	Backup Folder:	C:\Users\Desktop					
	Backup Password		Trigger time:	12:00:00 PM	÷		

QPS-KB2018-016

Unit 806 Pearl of the Orient Tower, 1240 Roxas Blvd., Ermita Manila, 1000 Philippines Tel. No.: +63 2 567-4248, +63 2 567-4253 Fax No.: +63 2 567-4250 Website: <u>www.qne.com.ph</u> Facebook: https://www.facebook.com/QnEPH

Follow our Twitter and Instagram account: @qnesoftwareph



After saving, all Schedule Backup will list.

•						Schee	dule Backup Utility		- 🗆 🗙
N	ew	Edit	Delete	R efresh	Close				
S	chedule I	List							
	Drag a co	olumn h	eader he	re to group	by that	column			
	Enable	ed	Name			Description	BackupFolder	Trigger	Database
		/	12PM			12PM Schedule Backup	C:\Users\Lyrica Abainza\D	At 12:00 PM every day	SampleDB

QPS-KB2018-016