



How to Display Missing De Minimis Benefit Amount in Transaction?

Overview:

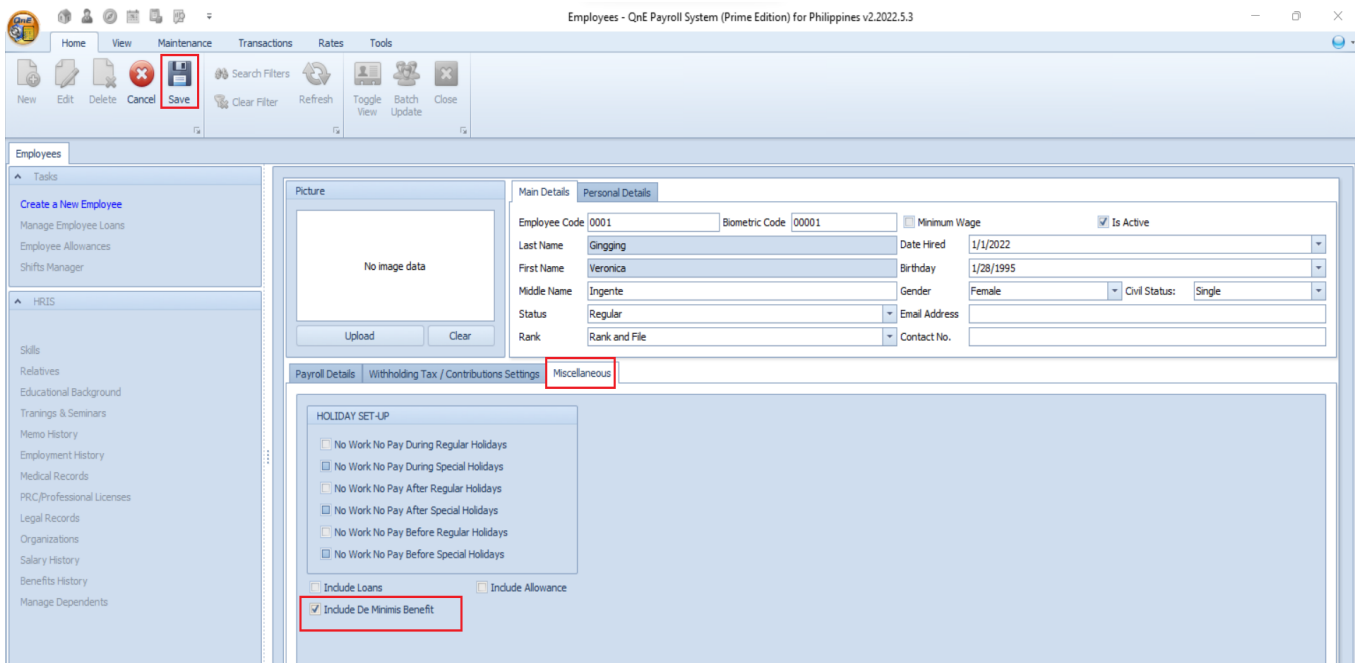
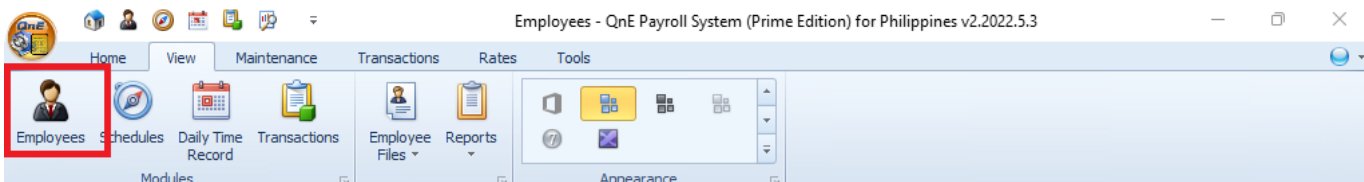
There are 3 things a user can do for the De Minimis to appear in the Transaction; (1) thru Miscellaneous under Employee Record, Include De Minimis Benefit should be enabled, (2) De Minimis under created schedule should be ticked and (3) click Reset or Reset Selected in Transaction to refresh the record.

Scenario:

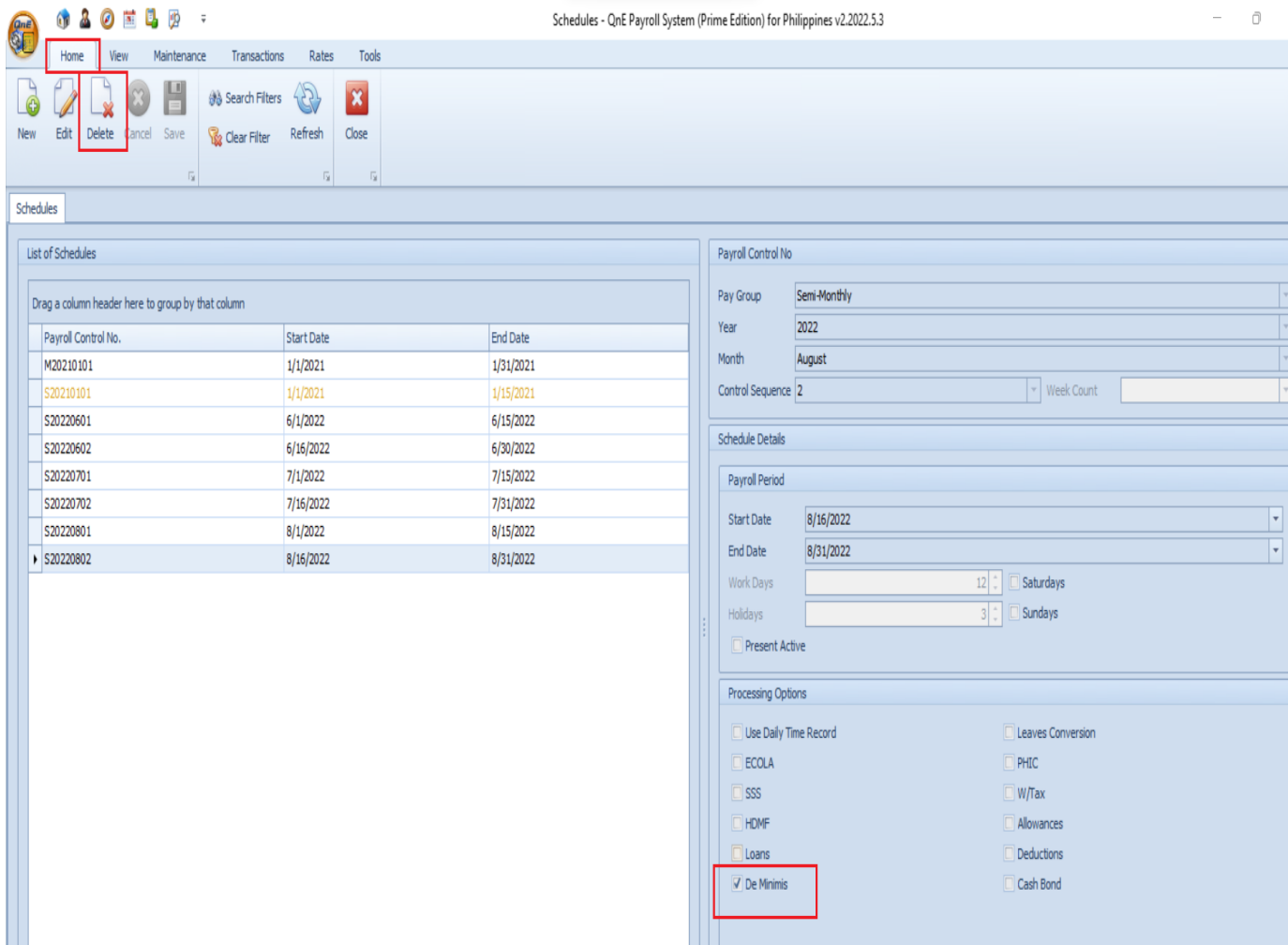
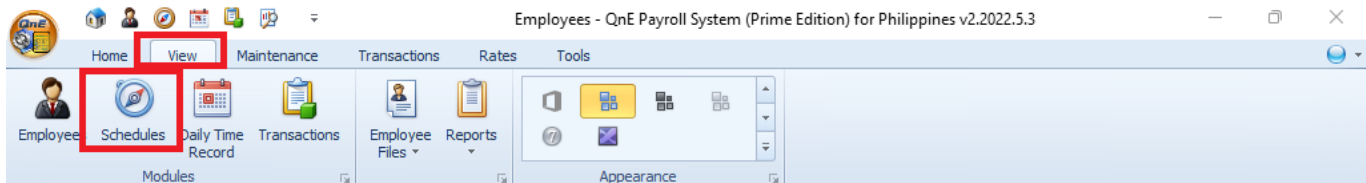
To display De Minimis Amount of employee in transaction.

Procedure:

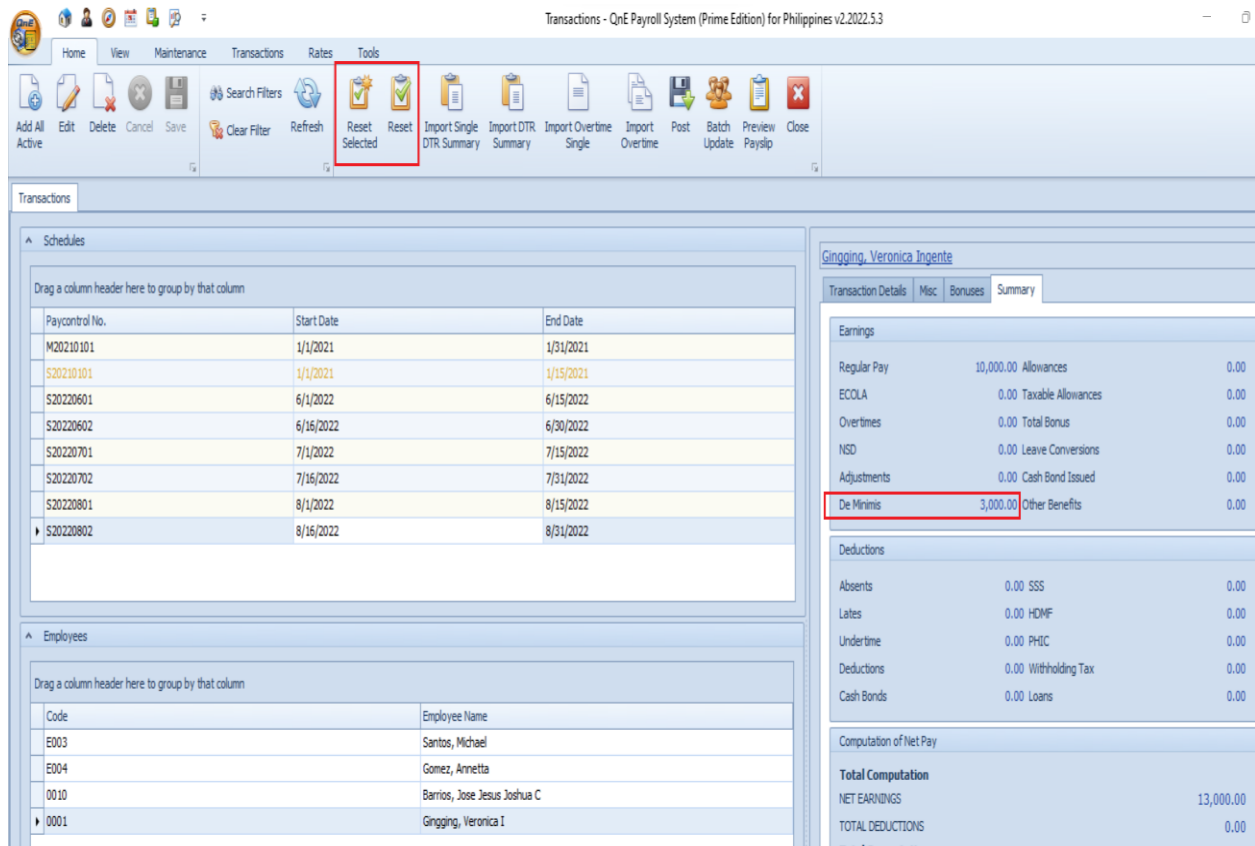
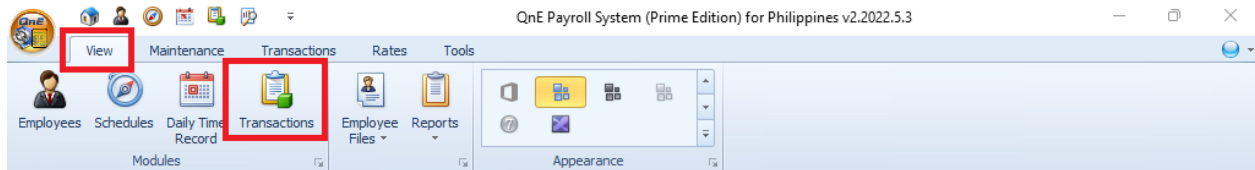
1. Under View Tab > Employees > Select Employee and click Edit > Go to Miscellaneous Tab > tick 'Include De Minimis Benefit' then Save.



- Under View Tab > Go to Schedules > Look for the Pay Control and click Edit > Under Processing Options > 'De Minimis' should be ticked then click Save.



- Under View Tab > Go to Transaction > Look for the Pay Control, Select Employee > Click Reset (for all employees under the selected Schedule) or Reset Selected (for a particular Schedule and Employee), you'll notice that the De Minimis will be displayed in Summary.



For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <https://support.qne.com.ph>