



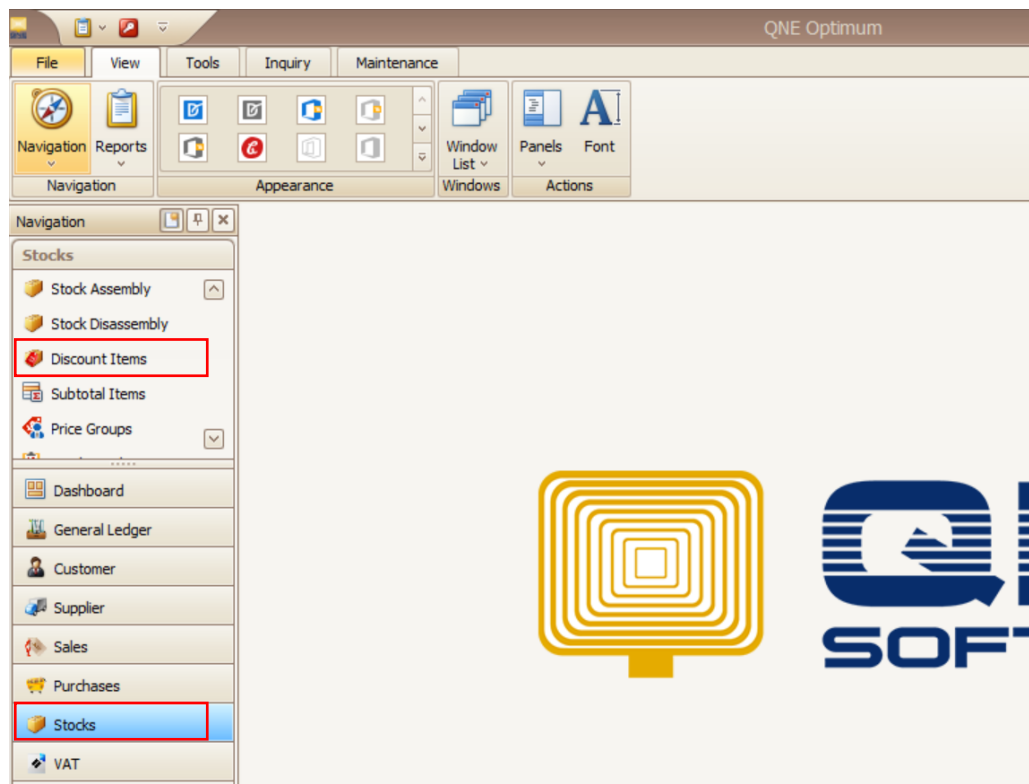
## HOW TO USE DISCOUNT ITEMS

In a standard trading process, there are most cases that rebates are being done whether enterprises or retail business type. It is a common practice of having a markdown from the selling price to meet sales targets, attract more customers, gain profit and so much more.

One feature of QNE Optimum is let you have discounts in so many ways. Discounts can be used to reduce the amount to paid by the customer or the payable we owe to our suppliers.

Discount items can help you to record these markdowns prices.

To set it up, go to Stock Module and select Discount Items on the transaction list.



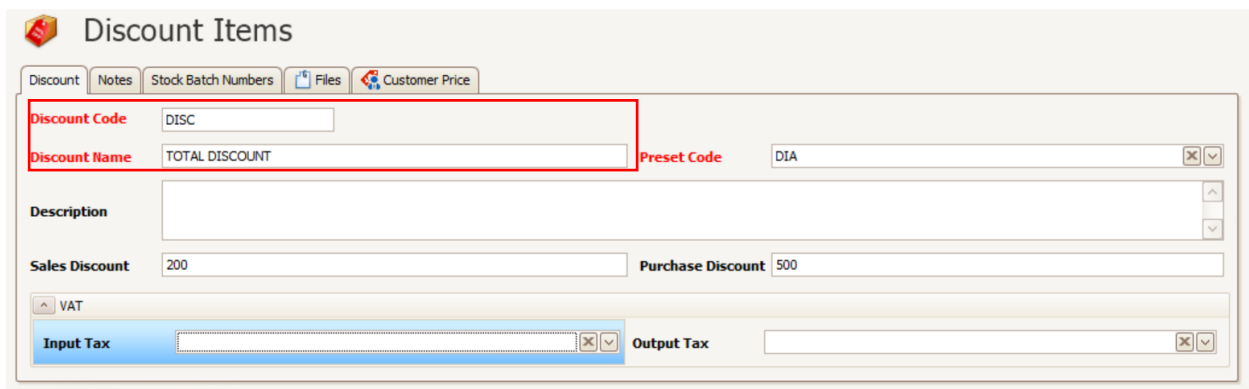
In the Discount Item maintenance form, create a discount that you would like to use.

Created discount items will be joining the list of all stock items but does not have any stock balance effect.

Provide a Discount Code and a Discount Name.

You can also provide a default discounted sales and purchase discount.

**Note:** Default Values can be changed during transactions.



**Discount Items**

Discount | Notes | Stock Batch Numbers | Files | Customer Price

Discount Code: DISC

Discount Name: TOTAL DISCOUNT

Preset Code: DIA

Description:

Sales Discount: 200 | Purchase Discount: 500

VAT

Input Tax: | Output Tax:

Once done, go to one of the Sales Transaction form or Purchase Transaction form.

Transact using the created Discount Items.

**Sales Invoices**

Details Customer DO Address Others Notes Files Info

Customer: 101-B001 Currency: PHP Rate: 1.00000000 Exchange Rate

To: BEST TECH ENGINEERING, INC Attention: MR. DE GUZMAN Doc Date: 04/30/2018

Delivery Term: Agent: PETER Invoice No.: SVC1804/00052

Term: 30 DAYS Our DO No: Reference No:

Location: Project: ☐ Tax Inclusive

Stock Code	Description	Qty	UOM	Disc	Disc Amt	Unit Price	Tax Code	Tax	Amount	Net	Serial No
AMDXP/1800	AMD XP 1800	1	UNITS			10,000.00			10,000.00	10,000.00	
ASUS-EX	ASUS TECH EX MOTHERBO...	1	UNITS			12,000.00			12,000.00	12,000.00	
MAXELL	MAXELL FLOOPY DISK	1	PCS			10.20			10.20	10.20	
DISC	TOTAL DISCOUNT			200					(200.00)	(200.00)	

Taxable: 21,810.20 Tax: Due Amount: 21,810.20

Discount Items are red in text indicating that the discount is currently in effect on the transaction. This discount item affects the particular details above it.

**Let's say:**

AMDXP/1800 – 10,000

ASUS-EX - 12,000

MAXELL – 10.20

Total Amount: 22,010.20

Less: 200.00

Due Amount: 21, 810.20

You can change places where would you like to reflect the discount item(s) by using the Move Up and Move Down button.

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Stock Code	Description	Qty	UOM	Disc	Disc Amt	Unit Price	Tax Code	Tax	Amount	Net	Serial No
AMDXP/1800	AMD XP 1800	1	UNITS			10,000.00			10,000.00	10,000.00	
DISC	TOTAL DISCOUNT			200					(200.00)	(200.00)	
ASUS-EX	ASUS TECH EX MOTHERBO...	1	UNITS			12,000.00			12,000.00	12,000.00	
MAXELL	MAXELL FLOOPY DISK	1	PCS			10.20			10.20	10.20	

Taxable: 21,810.20 Tax: Due Amount: 21,810.20

Note: You can use also the Item Discount column if you would like to reflect markdown per item only. It can work well alongside with the Discount Item. You can also change the default discount value.

**Sales Invoices**

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Customer: 101-B001 Currency: PHP Rate: 1.00000000 Exchange Rate

To: BEST TECH ENGINEERING, INC Attention: MR. DE GUZMAN Doc Date: 04/30/2018

Delivery Term: Agent: PETER Invoice No.: SVC1804/00052

Term: 30 DAYS Our DO No: Reference No:

Location: Project: ☐ Tax Inclusive

Stock Code	Description	Qty	UOM	Disc	Disc Amt	Unit Price	Tax Code	Tax	Amount	Net	Serial No
AMDXP/1800	AMD XP 1800	1	UNITS	2	2.00	10,000.00			10,000.00	9,998.00	
ASUS-EX	ASUS TECH EX MOTHERBO...	1	UNITS	2	2.00	12,000.00			12,000.00	11,998.00	
MAXELL	MAXELL FLOOPY DISK	1	PCS	2	2.00	10.20			10.20	8.20	
DISC	TOTAL DISCOUNT			400					(400.00)	(400.00)	

Taxable: 21,604.20 Tax: Due Amount: 21,604.20