

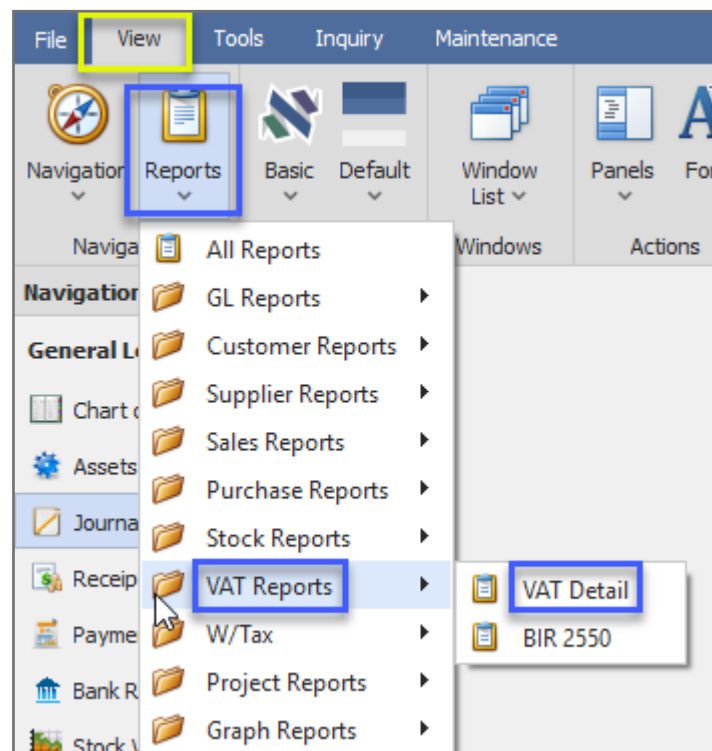


## How to Generate RELIEF for Sales and Purchases

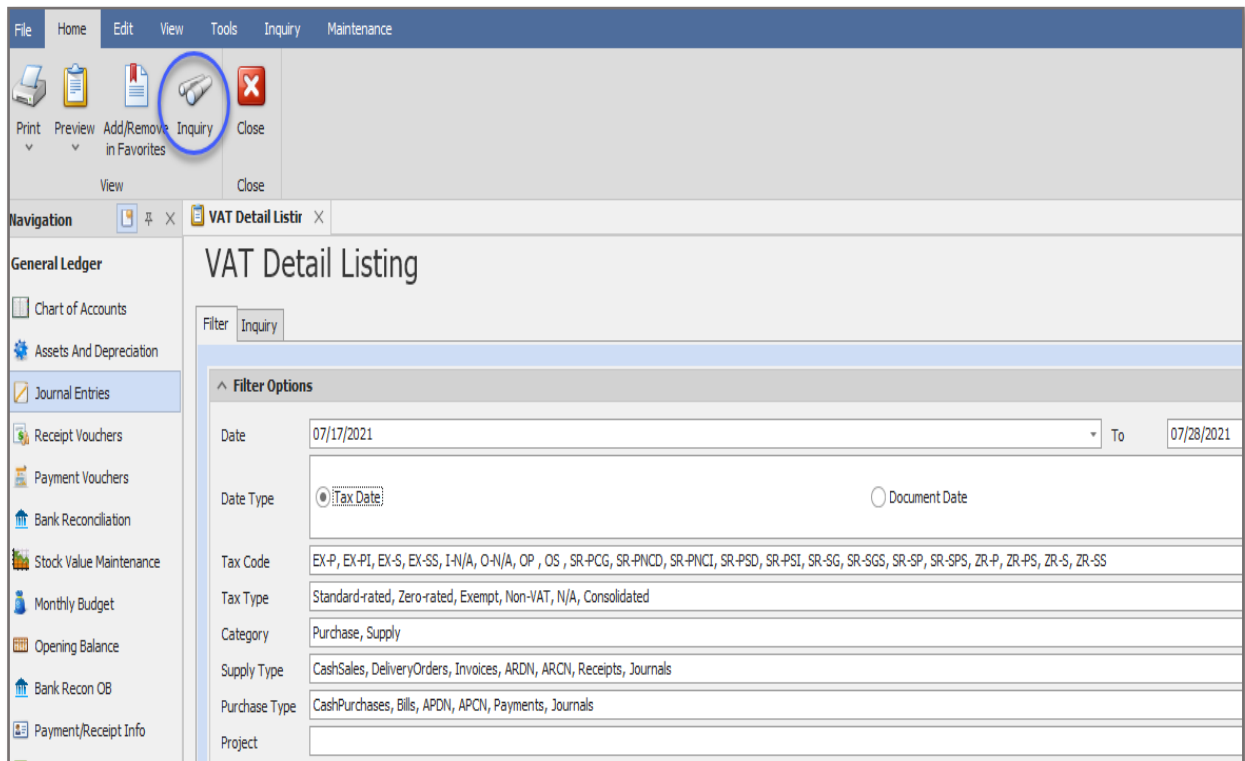
**VAT Detail Listing** is used to generate the RELIEF for Sales and Purchases. This can also show the summary of all transactions that used VAT Codes.

### 1. Generate VAT Detail Listing

#### 1.1. Go to Reports > VAT Reports > VAT Detail



1.2. Set the Dates to be filtered (and other filter options) and click 'Inquiry.'



**VAT Detail Listing**

Filter Inquiry

**Filter Options**

Date: 07/17/2021 To: 07/28/2021

Date Type: ☒ Tax Date ☐ Document Date

Tax Code: EX-P, EX-PI, EX-S, EX-SS, I-N/A, O-N/A, OP, OS, SR-PCG, SR-PNCD, SR-PNCI, SR-PSD, SR-PSI, SR-SG, SR-SGS, SR-SP, SR-SPS, ZR-P, ZR-PS, ZR-S, ZR-SS

Tax Type: Standard-rated, Zero-rated, Exempt, Non-VAT, N/A, Consolidated

Category: Purchase, Supply

Supply Type: CashSales, DeliveryOrders, Invoices, ARDN, ARCN, Receipts, Journals

Purchase Type: CashPurchases, Bills, APDN, APCN, Payments, Journals

Project:

Inquiry results are generated under the Inquiry Tab. It shows the transactions and VAT Codes used by Category, VAT Type, and VAT Codes.

**VAT Detail Listing**

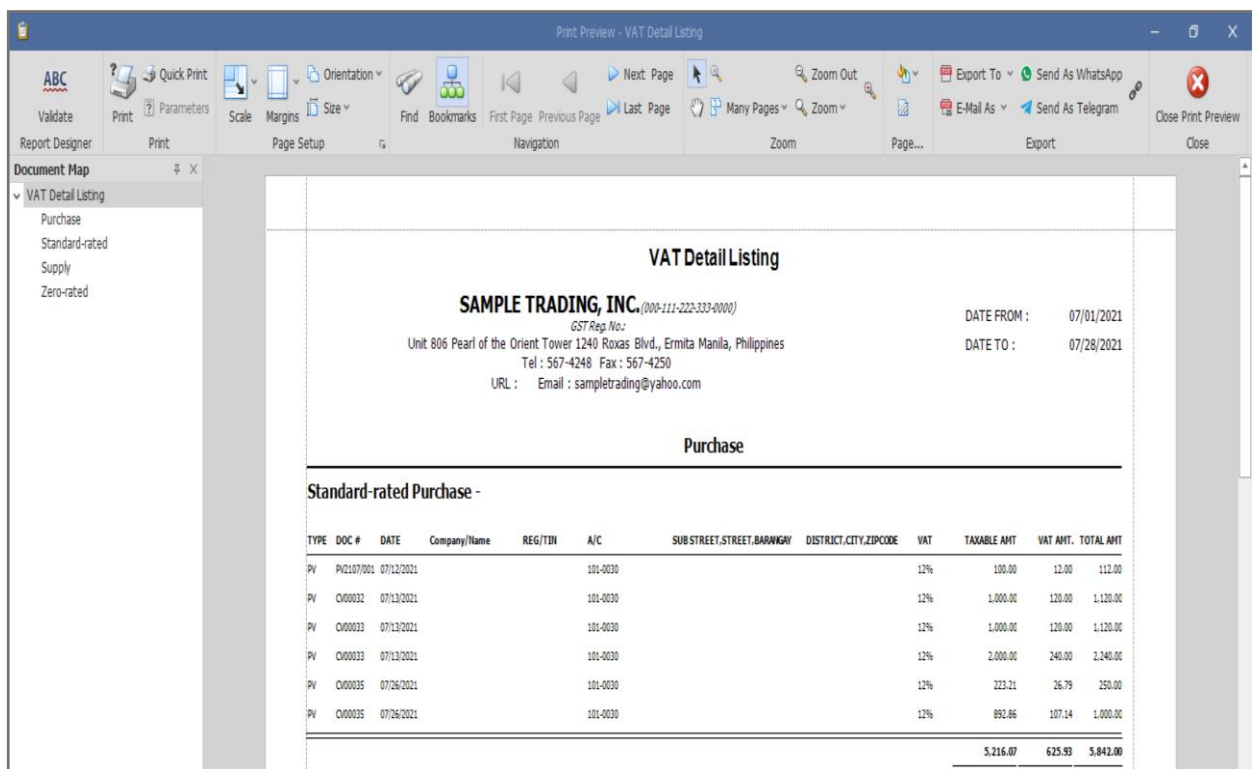
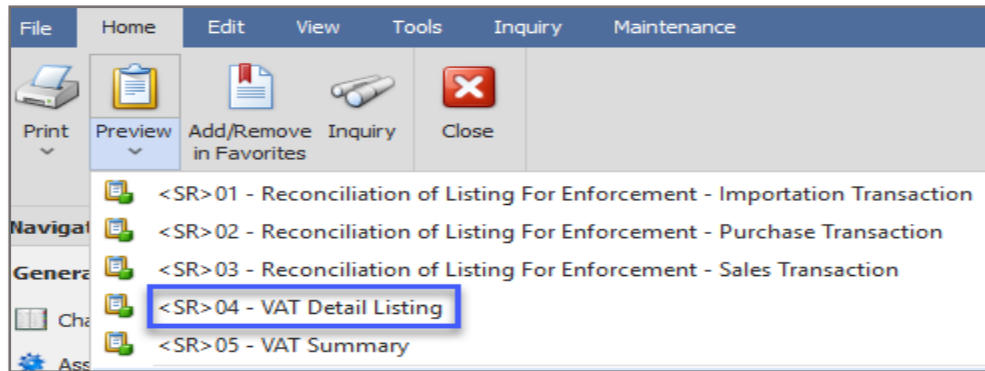
Filter Inquiry

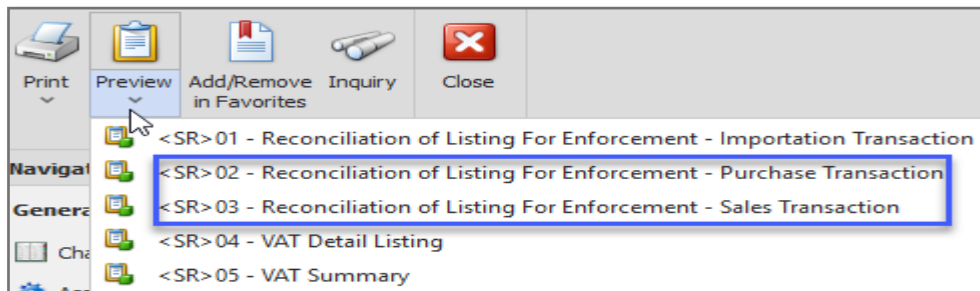
View Variants

Category VAT Type VAT Code

Journal Type	BIR Company Na...	Classification	Reg/TIN	Document Code	Date	Taxable A...	Tax Rate	Tax Amou...	Net Amou...	WVat Amo...	WVat Amo...	BranchCode
INV	ADVANCE TRADI...	Private	780-090-909	INV00018	07/21/2021	17,410.71	12.00%	2,089.29	19,500.00			0000
INV	ADVANCE TRADI...	Private	780-090-909	INV00017	07/21/2021	10.00	12.00%	1.20	11.20			0000
INV	ADVANCE TRADI...	Private	780-090-909	INV00016	07/21/2021	7,500.00	12.00%	900.00	8,400.00			0000
						56,313.57		6,757.63	63,071.20			
						56,313.57		6,757.63	63,071.20			
<b>Zero-rated</b>												
<b>ZR-S</b>												
INV	CARE SOFTWARE...	Private	002-928-827	INV00020	07/21/2021	6,507.50	0.00%		6,507.50			0000
						6,507.50			6,507.50			
						6,507.50			6,507.50			
						62,821.07		6,757.63	69,578.70			

1.3. Click the 'Preview Drop-down Arrow Button' and click VAT Detail Listing.



2. Generate **Reconciliation of Listing for Enforcement** (Sales / Purchases)2.1. Preview of **Reconciliation of Listing for Enforcement - Sales Transaction**

Print Preview - VAT Detail Listing

SALES TRANSACTION  
RECONCILIATION OF LISTING FOR ENFORCEMENT

TIN: 001-222-333  
OWNER'S NAME: SAMPLE TRADING, INC.  
OWNER'S TRADE NAME: SAMPLE TRADING, INC.  
OWNER'S ADDRESS: Unit 806 Pearl of the Orient Tower 1240 Roxas Blvd., Ermita Manila, Philippines

TRANSACTION MONTH	TAXPAYER IDENTIFICATION NUMBER	REGISTERED NAME	NAME OF CUSTOMER (Last Name, First Name, Middle Name)	CUSTOMER'S ADDRESS	AMOUNT OF GROSS SALES	AMOUNT OF NET SALES	AMOUNT OF ZERO-RATED SALES	AMOUNT OF TAXABLE SALES	AMOUNT OF OUTPUT TAX	AMOUNT OF GROSS TAXABLE SALES
3/7/2021					20,000.00	0.00	0.00	20,000.00	2,400.00	22,400.00
3/7/21/2021	002-928-827	CARE SOFTWARE SOLUTIONS INC.	Unit 23 Belvedere, Ortigas Ctr. Pasig City		6,507.50	0.00	6,507.50	0.00	0.00	6,507.50
3/7/21/2021	780-090-909	ADVANCE TRADING CORPORATION	35 WEST OF AYALA 3RD FLOOR, MAKATI CITY		36,313.57	0.00	0.00	36,313.57	4,357.63	40,671.20
<b>Grand Total</b>					<b>62,821.07</b>	<b>0.00</b>	<b>6,507.50</b>	<b>56,313.57</b>	<b>6,757.63</b>	<b>69,578.70</b>

2.2. Preview of **Reconciliation of Listing for Enforcement - Purchase Transaction**

Print Preview - VAT Detail Listing

PURCHASE TRANSACTION  
RECONCILIATION OF LISTING FOR ENFORCEMENT

TIN: 001-222-333  
OWNER'S NAME: SAMPLE TRADING, INC.  
OWNER'S TRADE NAME: SAMPLE TRADING, INC.  
OWNER'S ADDRESS: Unit 806 Pearl of the Orient Tower 1240 Roxas Blvd., Ermita Manila, Philippines

TRANSACTION MONTH	TAXPAYER IDENTIFICATION NUMBER	REGISTERED NAME	NAME OF SUPPLIER (Last Name, First Name, Middle Name)	SUPPLIER'S ADDRESS	AMOUNT OF GROSS PURCHASES	AMOUNT OF NET PURCHASES	AMOUNT OF ZERO-RATED PURCHASES	AMOUNT OF TAXABLE PURCHASES	AMOUNT OF INPUT TAX	AMOUNT OF GROSS TAXABLE PURCHASES
3/7/21/2021	008-225-478	ALBARRA MANUFACTURING INC.	10F SUPER PLACE 18 STEPHENSON ST. PASAYEN, PASAY		(5,312.50)	0.00	0.00	(5,312.50)	0.00	(5,312.50)
<b>Grand Total</b>					<b>(5,312.50)</b>	<b>0.00</b>	<b>0.00</b>	<b>(5,312.50)</b>	<b>0.00</b>	<b>(5,312.50)</b>