



## How to allow users to change the unit price in transactions

### Overview:

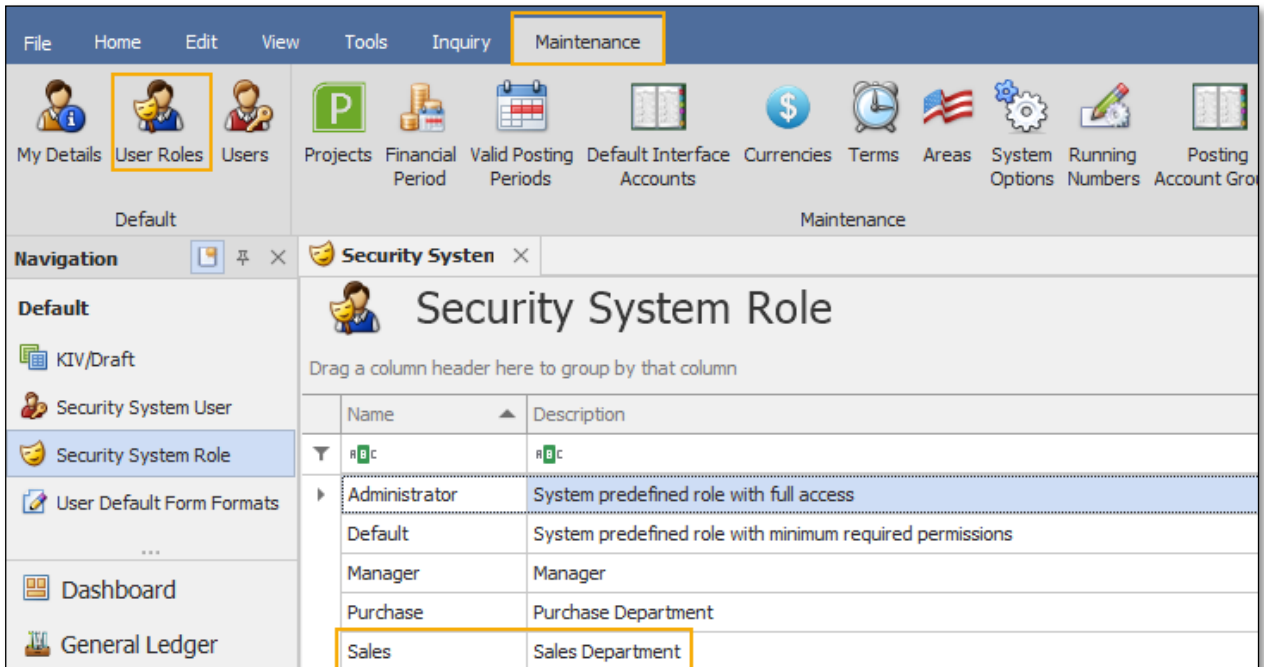
Fixed unit price of an item can be set in Stock Maintenance. Users can be restricted or allowed to change the unit price when creating Sales and/or Purchase transactions.

### Scenario:

There is a sudden change in pricing and users need to update the item price in the transaction.

### Procedure:

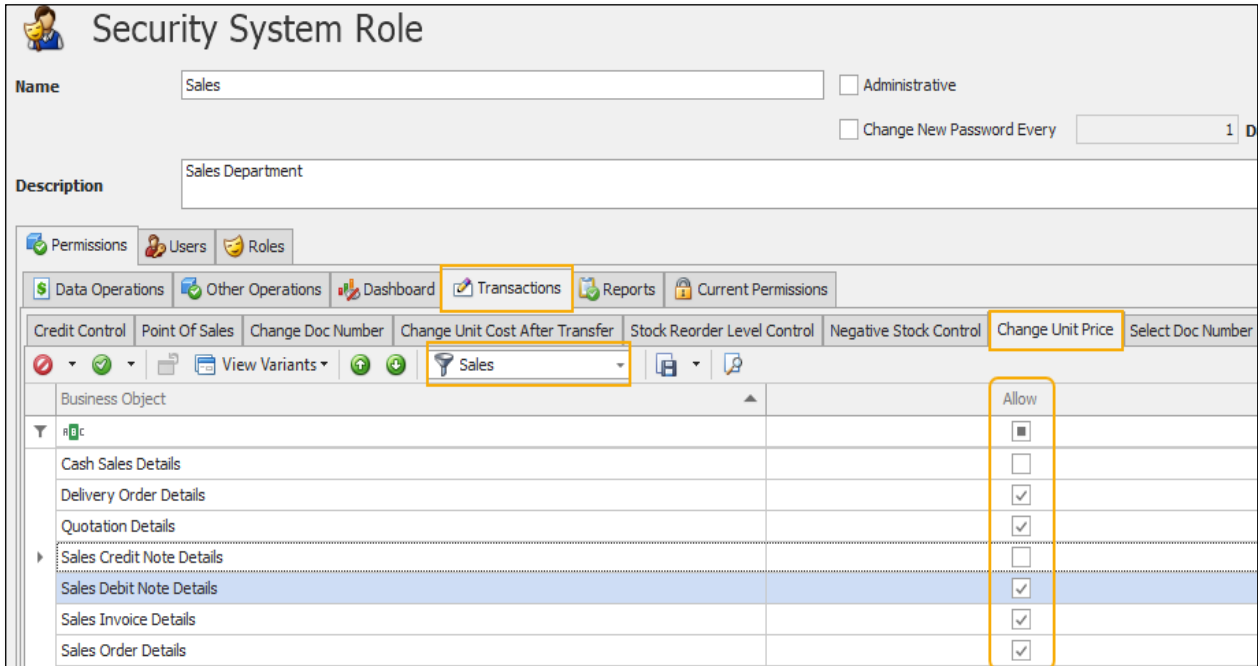
1. Go to 'Maintenance' > 'User Roles' > Double click the 'Role' that the user(s) belong to (e.g. Sales)



Name	Description
Administrator	System predefined role with full access
Default	System predefined role with minimum required permissions
Manager	Manager
Purchase	Purchase Department
Sales	Sales Department

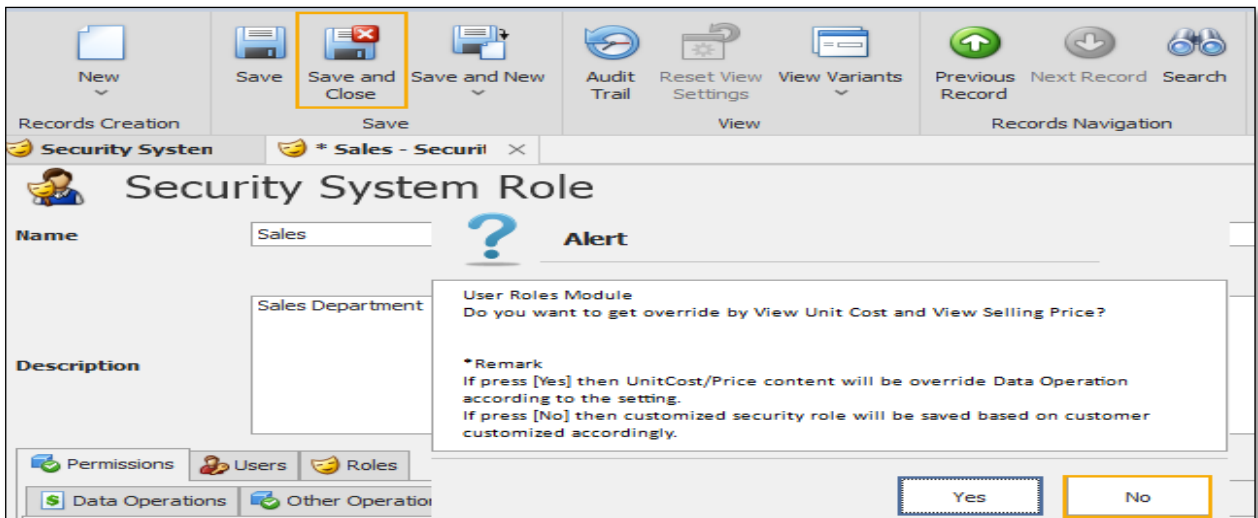
**Note:** Access rights/permissions are defined per Role. All users under a particular Role will have the same access.

- Go to 'Transactions' tab > 'Change Unit Price' tab > Tick the checkboxes of the corresponding transactions to be allowed (You may use the Filter box to easily display the transactions per module)



Business Object	Allow
Cash Sales Details	<input type="checkbox"/>
Delivery Order Details	<input checked="" type="checkbox"/>
Quotation Details	<input checked="" type="checkbox"/>
Sales Credit Note Details	<input type="checkbox"/>
Sales Debit Note Details	<input checked="" type="checkbox"/>
Sales Invoice Details	<input checked="" type="checkbox"/>
Sales Order Details	<input checked="" type="checkbox"/>

- Click 'Save and Close' > Click 'No' on the prompt



**Alert**

User Roles Module  
Do you want to get override by View Unit Cost and View Selling Price?

\*Remark  
If press [Yes] then UnitCost/Price content will be override Data Operation according to the setting.  
If press [No] then customized security role will be saved based on customer customized accordingly.

Yes No



For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <https://support.qne.com.ph>

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