

How to Generate BIR 2307 Form

Overview:

BIR Form 2307 or **Certificate of Creditable Tax Withheld at Source** is a certificate that is accomplished and issued to recipients of income subject to expanded withholding tax paid by a Payor/Withholding Agent. Issuance of BIR 2307 form is an obligation of the Payor/Withholding Agent to the Payee.

Procedure:

1. Go to View > Reports > W/Tax > BIR 2307 Form.

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Unit 806 Pearl of the Orient Tower, 1240 Roxas Blvd., Ermita Manila, 1000 Philippines Tel. No.: +63 2 8567-4248, +63 2 8567-4253 Fax No.: +63 2 567-4250 Website: <u>www.qne.com.ph</u> Facebook: <u>https://www.facebook.com/QnEPH</u> Follow our Twitter and Instagram account: @qnesoftwareph



2. Select the period and the Supplier(s) you want to generate the BIR 2307 Form(s) for and click on 'Preview.'

Design Print Preview Add/Remove Inquiry Close											
View Close											
BIR 2307 Form × BIR 2307 Form											
Options Inquiry											
Period From 02/01/2022 Period To 02/28/2022	-										
Supplier Between * 301-A001 And 301-A001 *											
Republic of the Philippines Department of Finance											
BIR Form No. Certificate of Creditable Tax											
January 2018 (ENC8)	NCS										
Fill in all applicable spaces. Mark all appropriate boxes with an "X". 1 For the Period From 01 01 2022 @M@DD/YYYY) To 03 31 2022 @M@DD/YYYY)											
Part I - Payse Information 2 Taxpayer Identification Number (71N) Ode Payses Information 3 Payses Name (Last Name, First Name, Middle Name for Individuals) Registered Name for Non-Individuals)											
Payce's Name (Last Name, First Name, Middle Name for Individuals OR Registered Name for Non-Individuals) ALIBABA MANUFACTURING INC. Registered Address 4A ZIP Code 10F JAFER PLACE 19 EISENHOWER ST. GREENHILS SAN JUAN											
5 Foreign Address, If applicable											
Part III - Payor Information 3 Taxpayer Identification Number (TNI) Oct # 222 # 333 0000 7 Payor's Name (Last Name, First Name, Middle Name for Individuals) OR Registered Name for Non-Individuals)											
Registered Address SA ZIP C Unit SOF Pear of the Orient Tower, 1240 Roxes Bivd., Emits, Manila, Philippines SA	ode										
Income Payments Bubject to Expanded ATC 11st Month of the 2 and Month of the 3 and M											
Withholding Tax Alto Cluster	51.24										
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Total 6,133.83 6,133.83 Money Payments Bubjeot to Withholding of Business Tax (Government & Private) 6 6	61.34										
Total 6,133.83 6,133.83	61.34										
We declare under the penalties of perjury that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct, pus to the provisions of the National internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, we give our consent to the processing of our information as contemplated under the " Data Privacy Act of 2012 (R.A. No. 10173) for legitimete and jury purposes.	uant										
Andelika Dele Cive-											
Bignature over Printed Name of Perjoris Autonotzed Representative/Tax Agent (Inclose The/Des/gnation and TN/) Tax Agent Accreditation No./ Date of Issue Date of Issue Date of Issue											
Attomeys' Roll No. (if applicable)											
ALIBABA MANUFACTURING INC 006-225-478 Bignature over Printed Name, of Payse/Paysets Authorized Representative/Tax Agent (Indicate/Designation and TAV)											
Tax Agent Accreditation No./ Abomeys'Roll No. (1 applicable) NOTE: The BIR Deter Privacy Is in the BIR website (www.bir.gov.ph)											

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3. To generate a Re-print Copy of the BIR Form 2307, from the Preview drop-down list, select the format ' <SR>02 - BIR Form 2307 Re-print Copy.'

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or BIR BC8/ Ise Only Item:			Republic of the Philipp Department of Finan Bureau of Internal Rev			
BIR Form No. 2307 January 2018 (ENCB)	C		of Credital eld at Sour			2307 01/18ENCS
Fill in all applicable spaces. Mark all o		an an an				
1 For the Period	From 01	01 2022	(AMADD/YYYY)	то ОЗ	31 2022 <i>(N</i>	(WDD/YYYY)
		Par	rt I - Payee Information			
2 Taxpayer Identification Number (77N)	1		25 - 478 -	0000		
3 Payee's Name (Last Name, First Na	me, Middle Name	for Individuals OR Reg	olstered Name for Non-In	d/idueis)		
ALIBABA MANUFACTURING INC.						
4 Registered Address 10F JAFER PLACE 19 EISENHOW	VER ST., GREEN	HILLS SAN JUAN				4A ZIP Code
5 Foreign Address, // app//cable						
			til-Payor Information			
3 Taxpayer Identification Number (77)	0		22 - 333 -			
7 Payor's Name (Last Name, First Na						
SAMPLE TRADING, INC.	and, aprovide interne	the more state they	and the rest of rest of the second			
8 Registered Address Unit S06 Pearl of the Orient Tower.	1240 Berner Chur	Emile Media Con				SA ZIP Code
Unit add Pean of the Orent Tower,			the income Payments ar	nd Taxes Withheld		
			AMOUNT OF C	OME PAYMENTS		
Income Payments Subject to Expanse Withholding Tax	ded ATC	1 st Month of the Quarter	2nd Month of Live Quarter	Srd Month of Lie Quarter	Total	Tax Withheld for the Quarter
WT-income payments made by top 10	000 WC 158		5,133.93		5,133.93	51.
				2		
				1		
otal			6.133.93		5,133,93	61.
Money Payments Subject to Withhold			6,100.00		6,133.64	01.
of Business Tax (Government & Prive	ate)					
otal			6,133.93		6,133.93	
We declare under the penalties of the provisions of the National Internal normation as contemplating under the	Revenue Code, a	is amended, and the reg	ulations issued under au 3) for legitimate and lawful	thority thereof. Further, v	urknowledge and bellef, is t we give our consent to the p	true and correct, pursuar rocessing of our
			Agna Mus			
	Signatu	e over Printed Name of	PayonPayons Authorize te Title/Designation and 3		gent .	
Tax Agent Accreditation No/			Date of Issue		Date of Explay	
Attomeys'Roll No. (fapplicable)		0	CONFORME:		(AMADDITYTY)	
			CONFORME:			
	Signatur	ALIBABA MAN e over Printed Name of	NUFACTURING INC 00 Payee/Payee's Authoriz	6-225-478 ed RepresentativeTex /	-cet	
			te Title/Designation and	₩ 4		
Tax Agent Accreditation No/ Attorneys' Roll No. (fapplicable)			Date of Issue		AMA/DD/YYYY)	
NOTE: The BIR Data Privacy is in the	BIB website (www					

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For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <u>https://support.qne.com.ph</u>

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