📝 How to Use the 'Stock Location Balance Inquiry'
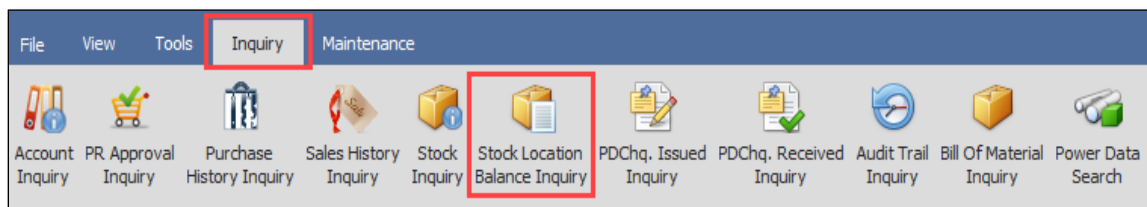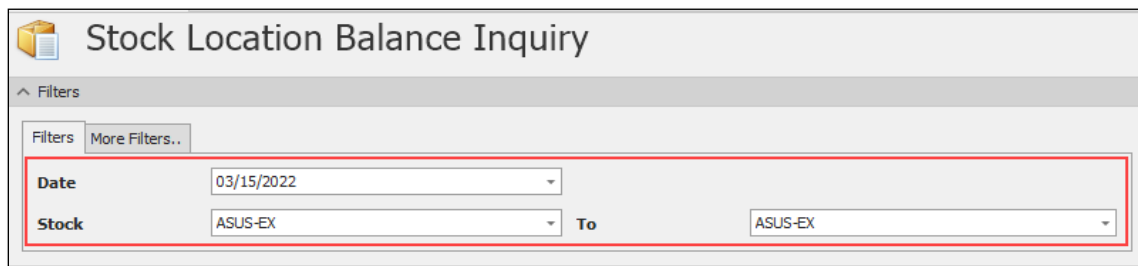
Overview:

Stock Location Balance Inquiry is used to quickly check the stock on-hand balance of item(s) in all locations.
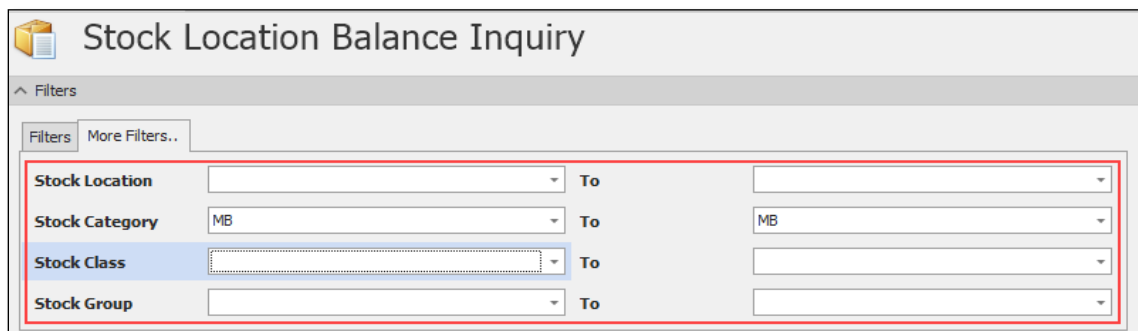
Procedure:

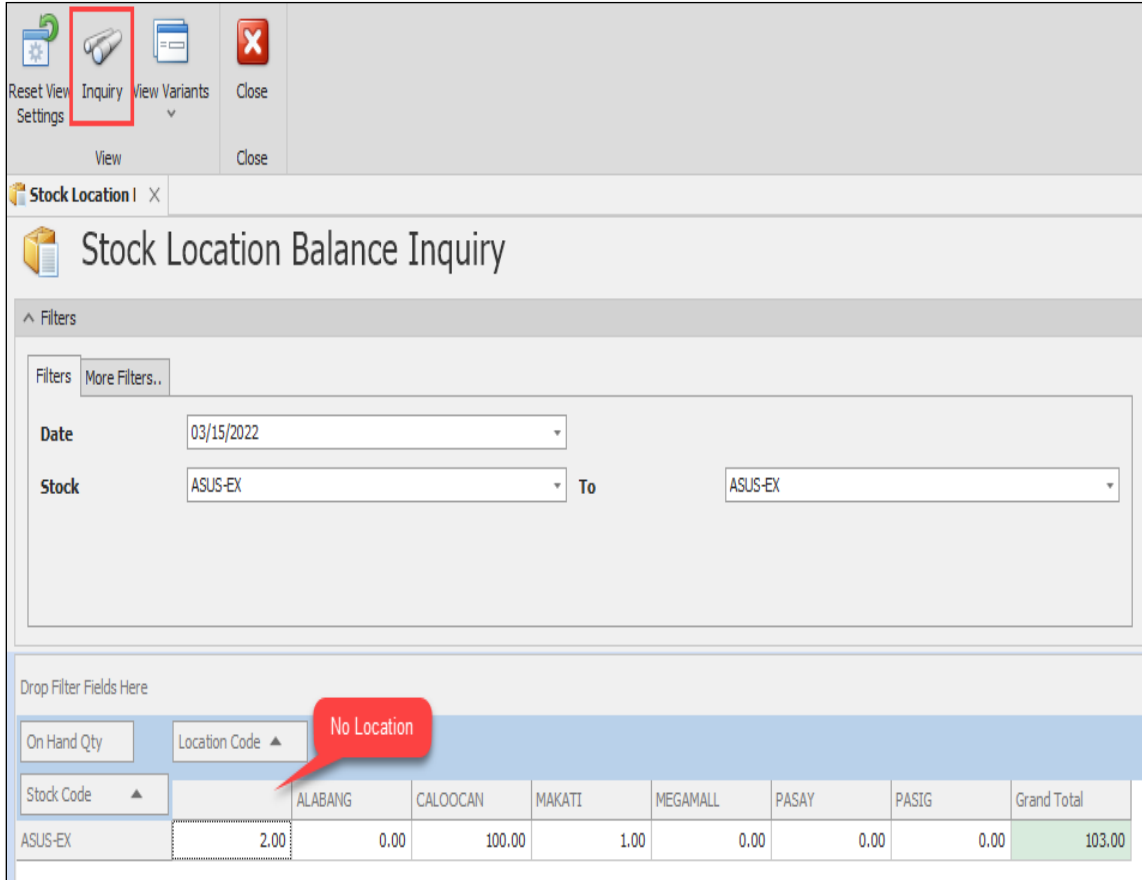1. In the Ribbon Menu, go to **Inquiry** tab > **Stock Location Balance Inquiry**.

2. Fill in the below Filters:
   - As of Date
   - Stock(s) From and To

To narrow down your inquiry, click on the **More Filters** tab for more filter options.

3. Once done, click **Inquiry**. The system will show the on-hand balance of the item(s) in each location as well as the without location and the grand total.