# How to use Stock Assembly

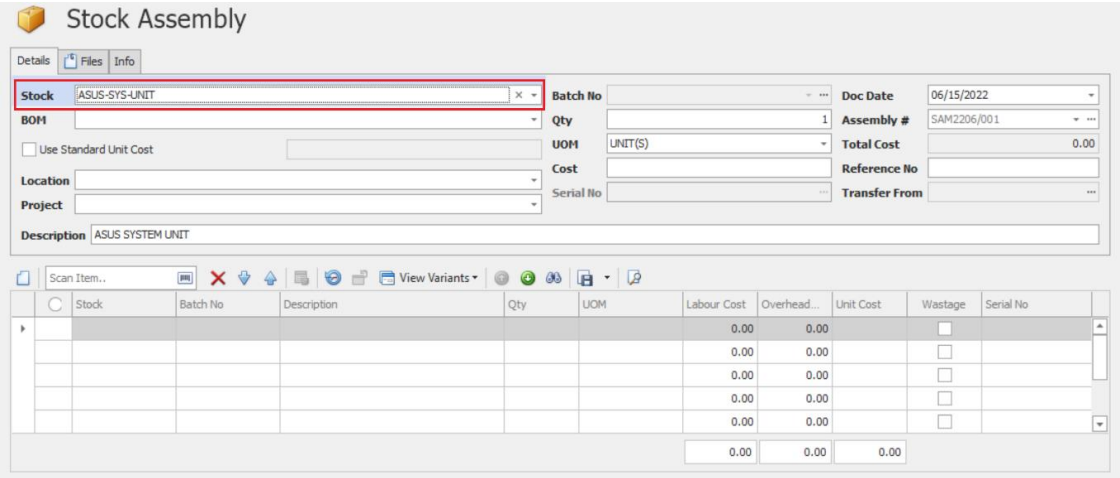
## Overview:

Stock Assembly is use to assemble Finished Goods according to the BOM setting in effect, it will increase the stock quantity of Finished Goods and at the same time decrease the stock quantity of used Sub-Materials. This is only available to Optimum Ace Package.

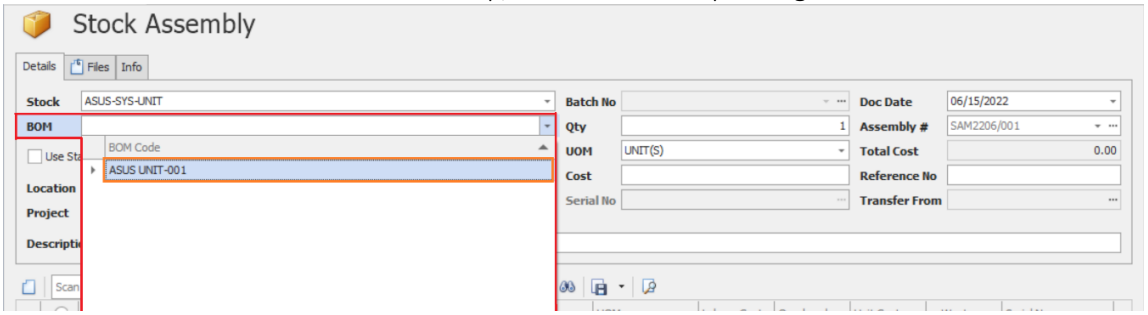
## Procedure:

1. In Navigation pane, Go to Stocks > **Stock Assembly**

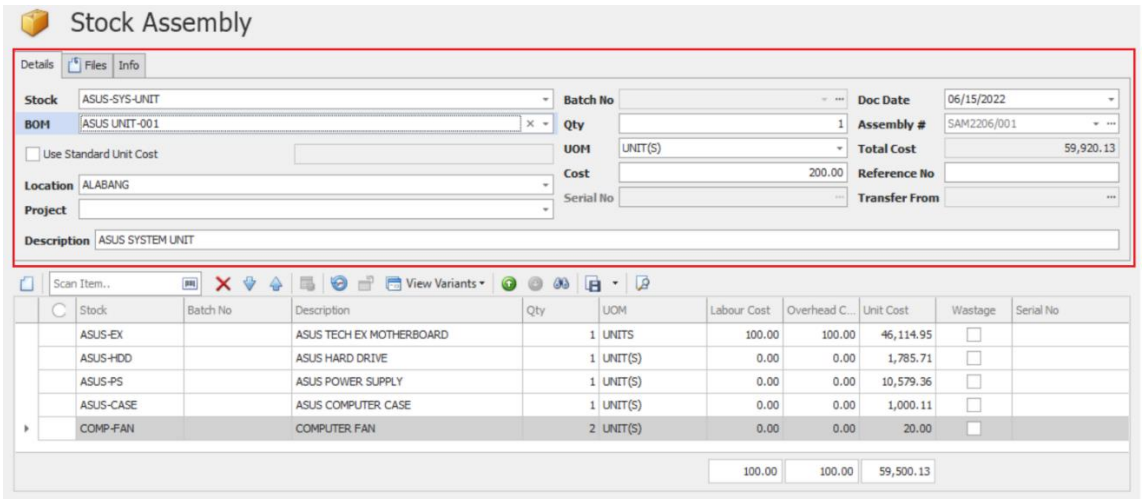
2. In Stock Field, select the FG Item to manufacture



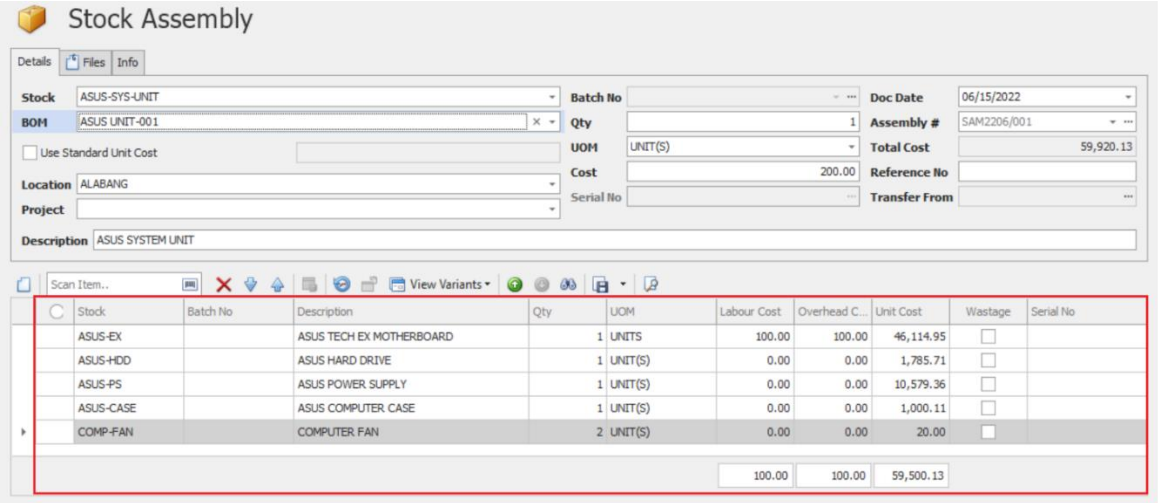
3. Given that Bill of Materials has been setup, select the corresponding BOM Code.



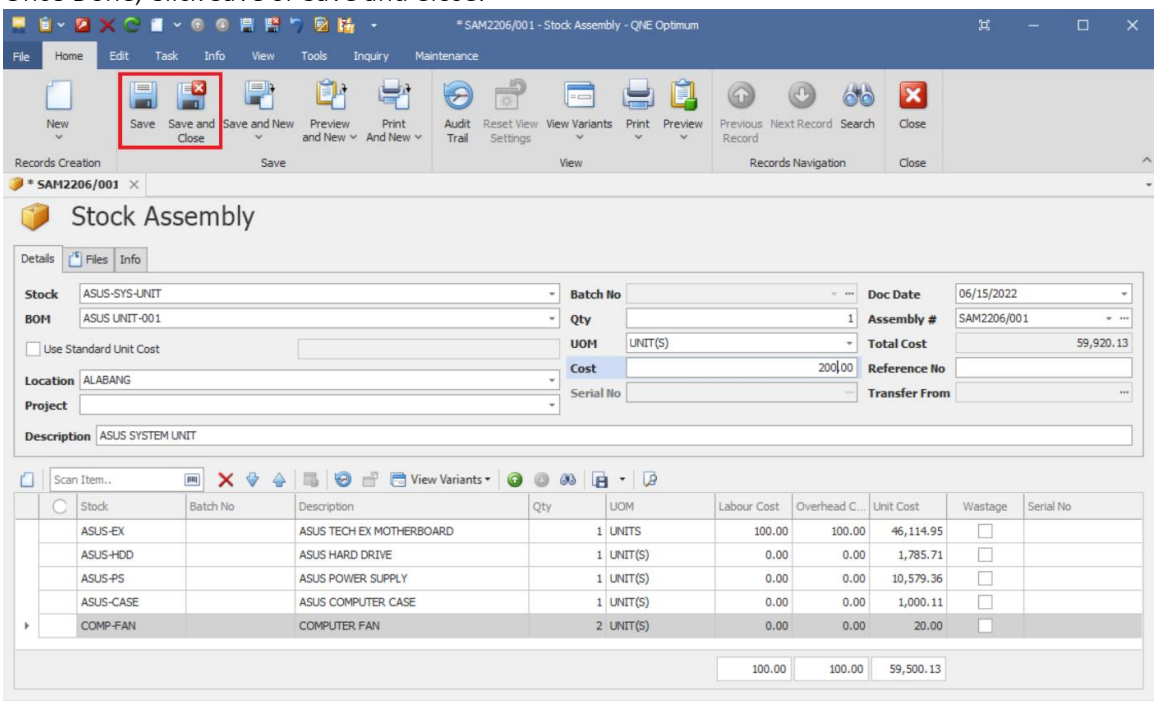

4. The list of Raw Materials uses to produce the FG item will load. Identify and fill-in the following Document details:
    - **Location –** Warehouse/ Branch where the FG/Assembled Product will be added
    - **Project –** if the assembly is related to a certain Project
    - **Batch No. –** if dealing with FG with Expiry Date
    - **Qty** – requested FG/Assembly item quantity to produce
    - **Doc Date** – Date of Job Order/Document
    - **Assemble Order#:** Document No. automatically generated by the system
    - **Cost** – Other Manufacturing/Production Cost (this will be added in the Total Assembly Cost)
    - **Reference No**. – Reference Document No.
    - **UOM** – Unit of Measurement of FG
    - **Total Cost** – Total Assembly Cost
    - **Description –** Transaction Remarks
    - **Transfer From –** for if there is an Stock Assembly Order created



5. In Line-Item Details, user can specify the Labour and Overhead Cost per Raw Materials. These shall be added in the Total Assembly/Production Cost.




6. Once Done, Click Save or Save and Close.




***For further concerns regarding this matter, please contact support to assist you or create ticket thru this link [https://support.qne.com.ph](https://support.qne.com.ph)***