

How PV and RV - Display Detail Description Works

Overview:

In System Option, there is a setting on what data the system will automatically reflects in the Detail Description portion of Payment Voucher (PV) and Receipt Voucher (RV). This will lessen the time and effort of the user to re-input the Description per line especially if it is just the same with the Global/Header Transaction Description.

Scenario:

Use Header Description in Payment Voucher's Detail Description.

Procedure:

1. Go to Maintenance > System Options.

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Under General tab, choose 'Header Description' only for PV - Display Detail Description.
System Options

Ger	neral	Customers	Suppliers	Sales	Purchases	Stocks	Report	Adjustment Optio	ns System	VAT							
Date Format				MM/dd/yy	MM/dd/yyyy -					Allow Modify After BankRecon							
Date Preview				10/01/202			Allow Modify After KnockOff										
Account Code Format					AAA-AAA			Compulsory select Payment Method									
Forex Gain/Loss Posting Strategy					Detailed P	Detailed Posting 👻					Allow Multiple Windows						
✓ Allow Lower Case in the Description of Accounts									Enable	Multi G	L Posting for Multi I	Payment Method					
Consolidate Tax Posting in Journal								PV – Display Detail Description Pay To			Pay To	-					
PV - Post Desc to GL					Follow Las		Ŧ	RV – Disp	ay De	etail Description	Payment by, Header Description	ader Description					
RV - Post Desc to GL					Follow Las	Follow Last Saving -					Pay To						
✓ Use International Financial Reporting Standard (IFRS)												Header Description					

Legend:

- *Payment To, Header Description* will copy the selected Payment By/Bank followed by the Header Description separated by a comma (,)
- o Pay To will copy the selected Payment By/Bank
- *Header Description* will copy the Global/Header Description (inputted on the upper part)



3. Once done, click Save.

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Application:

Create Payment Voucher. Notice that the Header Description was automatically copied on the Detail Description.

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Payment												
Pay To Carlo Idea • • • Project •								10/0		v		
Description Reimbursement to Receipt #00123								PV22	PV2210/001			
Payment By	BANCO DE ORO	• Cheque/	Cheque/Ref No. 🔹 …						0.00			
Currency	PHP	* Rate			1.00	000000 Ba	ank Charg	es 0.00				
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Account	Account Name	Description	Project	Amount	Tax Code	Tax Rate	Tax	WTax	WTax Code	BIR Classification		
830-0010	ADVERTISEMENT	Reimbursement to Receipt #00123		15,000.00		0.00%	5					
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Note:

Same setup to follow to configure RV- Display Detail Description.



For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <u>https://support.qne.com.ph</u>

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