



## How to Navigate Other Company

### Overview:

In QNE, user can maintain multiple company and use it anytime. Having multiple company in one platform will help the user maintain data easily.

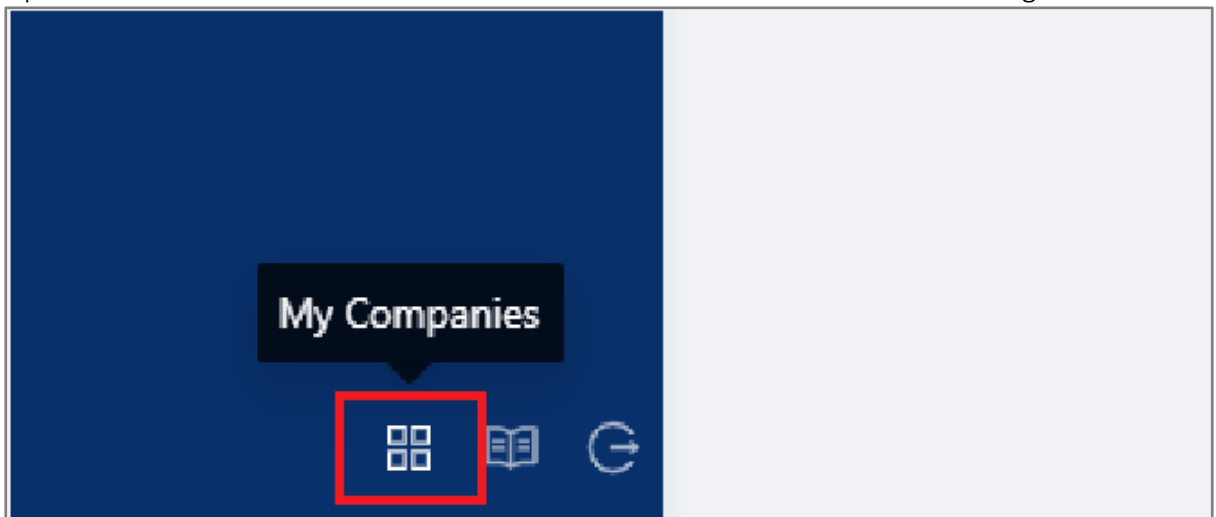
### Scenario:

Navigate the list of companies and change the current open database.

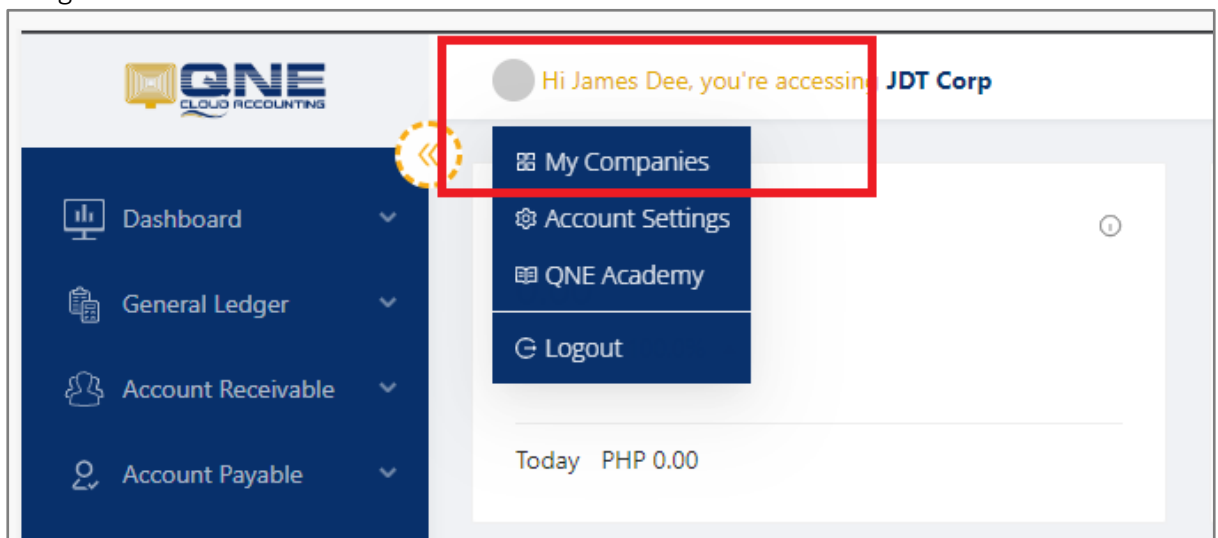
### Procedure:

1. Go to **My Companies**.

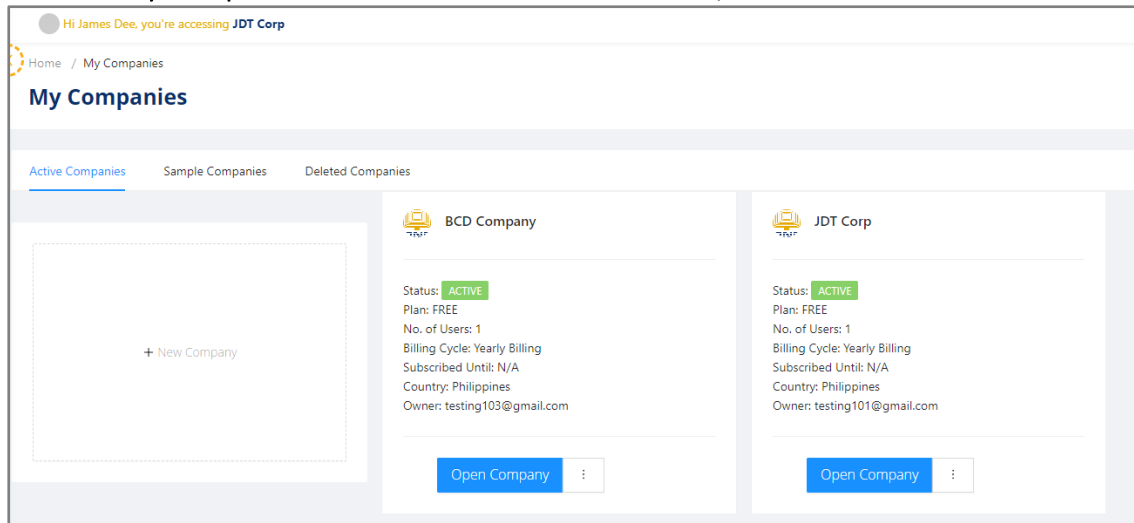
Option#1: Hover the mouse cursor on the icon located at the bottom of the navigation.



Option#2: Hover the mouse cursor on the name of the user located above the navigation.

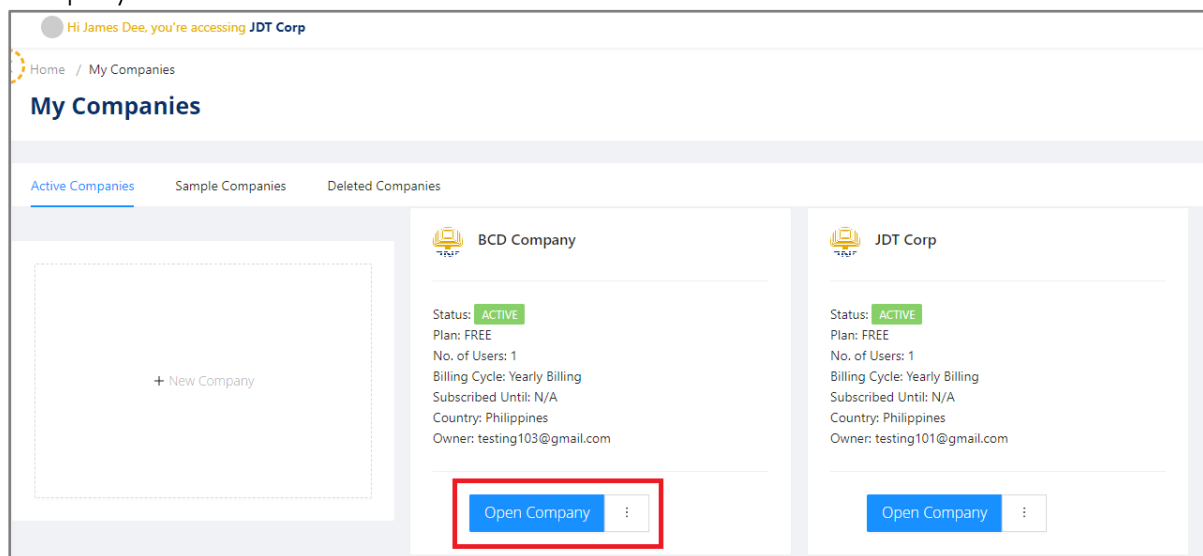


2. Click the **My Companies**. This will show the list of all companies that the user can access.

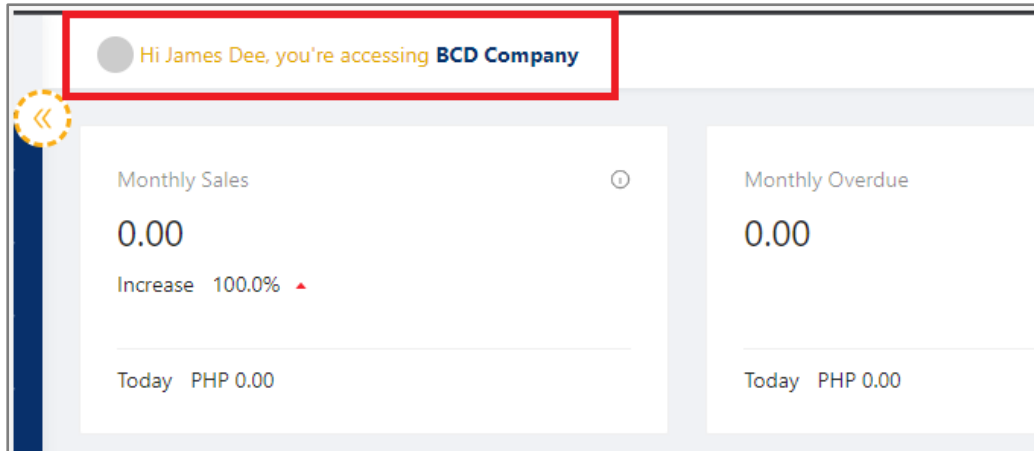


### Application:

Currently the open company is 'JDT Corp'. Click **Open Company** button to access the 'BCD Company'.



After opening the company, the page will reload and will now change the company.



**For further concerns regarding this matter, please contact support to assist you or create ticket thru this link <https://support.qne.com.ph>**