



How to Create Company and Start Free 30-day Trial

Overview:

QNE AI Cloud Accounting caters to businesses of all sizes! Whether you're a startup or an established enterprise, discover the perfect fit for your business with our Basic, Essential, and Pro plans, each offering an increasing range of features to perfectly match your company's needs.

To get started, create a company and select a subscription plan that best fits your company's needs.


Procedure:

New Users

1. Login using your *newly verified email address* and you will be redirected to Company selection. Choose **'Your Company'**.


Your account has been created!

Choose how you want to get started!



Demo Company

Explore QNE Cloud Accounting with
sample data and transactions!

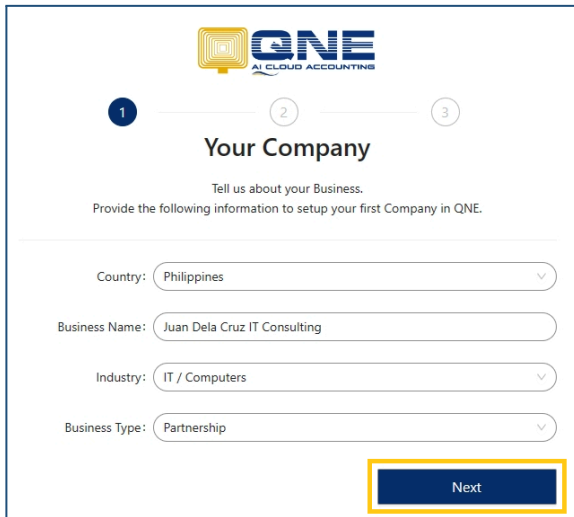


Your Company

Let's help you setup your company in
3 Quick N' Easy steps.

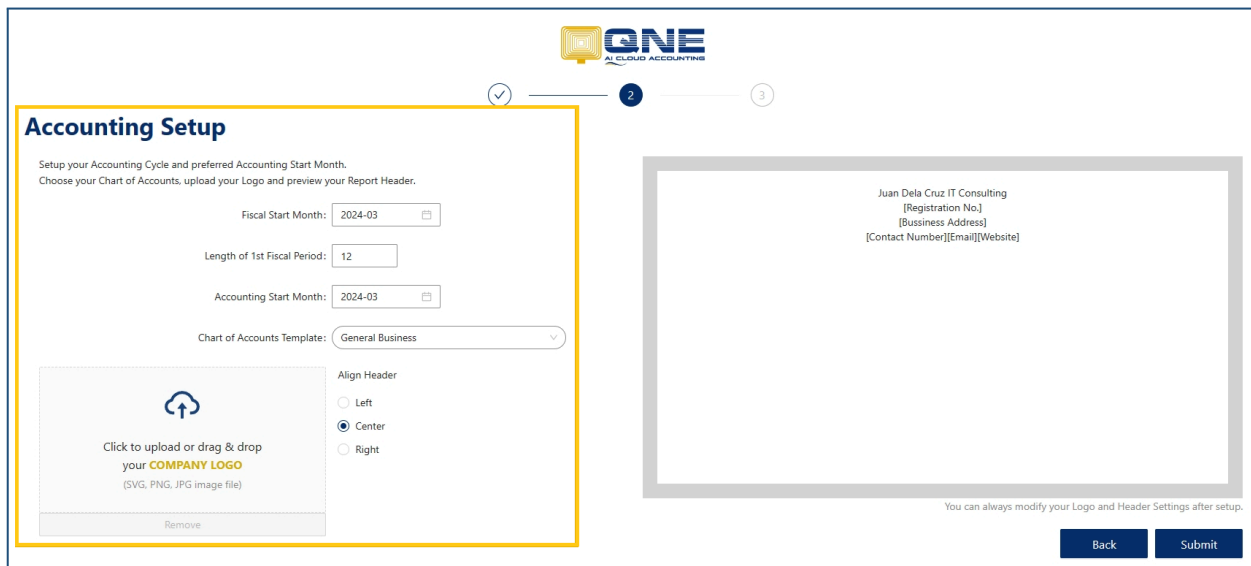
2. In **Step 1** of onboarding, fill-out the necessary information. Once done, click '**Next**'.

- Country
- Business Name
- Industry
- Business Type



The screenshot shows the 'Your Company' setup screen. At the top, there's a progress bar with three steps: 1 (active), 2, and 3. Below the progress bar, the title 'Your Company' is followed by the instruction 'Tell us about your Business. Provide the following information to setup your first Company in QNE.' The form contains four dropdown menus: 'Country' (selected: Philippines), 'Business Name' (filled: Juan Dela Cruz IT Consulting), 'Industry' (selected: IT / Computers), and 'Business Type' (selected: Partnership). A blue 'Next' button is highlighted with a yellow border at the bottom right.

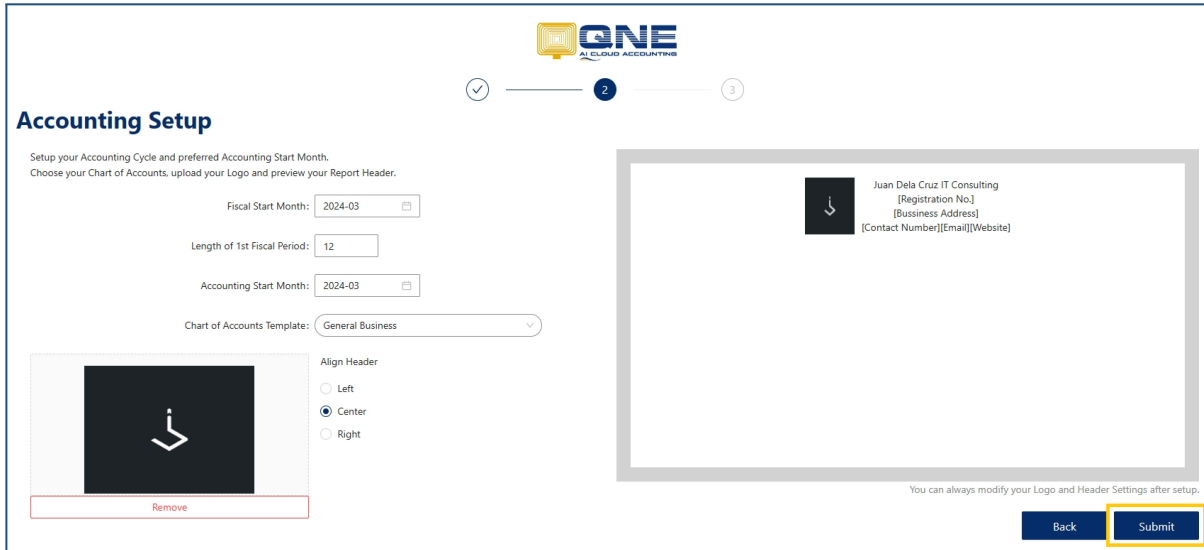
3. In **Step 2** of onboarding, setup your *Accounting Cycle*, preferred *Accounting Start Month*, and *Chart of Account Template*



The screenshot shows the 'Accounting Setup' screen. At the top, there's a progress bar with three steps: 1, 2 (active), and 3. Below the progress bar, the title 'Accounting Setup' is followed by the instruction 'Setup your Accounting Cycle and preferred Accounting Start Month. Choose your Chart of Accounts, upload your Logo and preview your Report Header.' The form includes: 'Fiscal Start Month' (2024-03), 'Length of 1st Fiscal Period' (12), 'Accounting Start Month' (2024-03), and 'Chart of Accounts Template' (General Business). There's a section for uploading the company logo with a dashed box and a 'Remove' button. To the right, there's a preview of the report header with fields for 'Juan Dela Cruz IT Consulting', '[Registration No.]', '[Business Address]', and '[Contact Number][Email][Website]'. Below the preview, there's a note: 'You can always modify your Logo and Header Settings after setup.' At the bottom right, there are 'Back' and 'Submit' buttons.

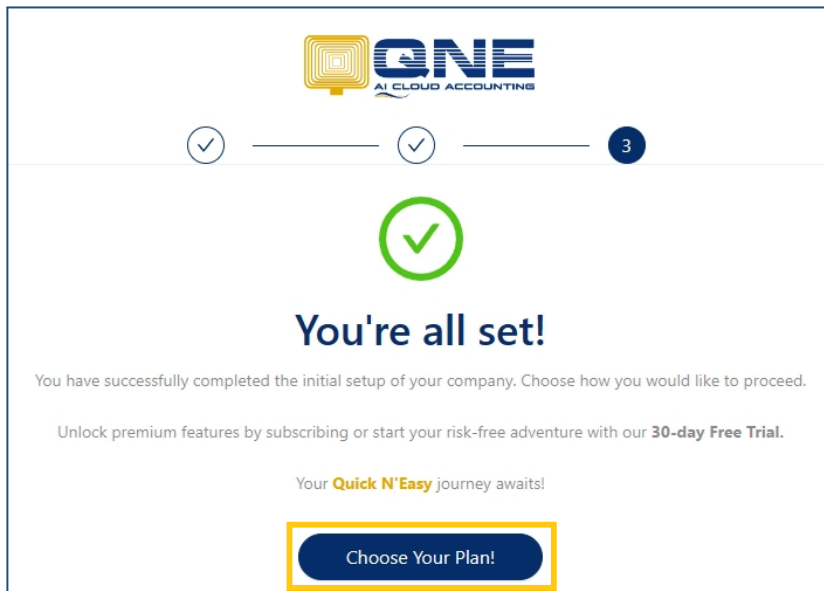
- **General Business:** Company with General Accounts in Chart of Accounts
- **Blank Template:** Company with empty Chart of Accounts

5. Next, drag your Company Logo into the image box. Once done, click '**Submit**'.



The screenshot shows the 'Accounting Setup' screen. At the top, there's a progress bar with three steps: 1 (checked), 2 (active), and 3. The main heading is 'Accounting Setup'. Below it, instructions say: 'Setup your Accounting Cycle and preferred Accounting Start Month. Choose your Chart of Accounts, upload your Logo and preview your Report Header.' The form includes: 'Fiscal Start Month' (2024-03), 'Length of 1st Fiscal Period' (12), 'Accounting Start Month' (2024-03), and 'Chart of Accounts Template' (General Business). There's a 'Remove' button under a logo placeholder. On the right, a large box for the company logo shows a preview of the header with fields for 'Juan Dela Cruz IT Consulting', '[Registration No.]', '[Business Address]', and '[Contact Number][Email][Website]'. Below this box is a note: 'You can always modify your Logo and Header Settings after setup.' At the bottom right are 'Back' and 'Submit' buttons, with 'Submit' highlighted by a yellow box.

6. In **Step 3** of onboarding, click '**Choose Your Plan**'



The screenshot shows the 'You're all set!' screen. At the top, the progress bar shows steps 1 and 2 as completed, and step 3 as active. A large green checkmark is centered above the heading 'You're all set!'. Below the heading, text says: 'You have successfully completed the initial setup of your company. Choose how you would like to proceed.' Another line of text says: 'Unlock premium features by subscribing or start your risk-free adventure with our 30-day Free Trial.' Below that, it says: 'Your Quick N'Easy journey awaits!'. At the bottom, there is a blue button with the text 'Choose Your Plan!', which is highlighted by a yellow box.

7. Choose your desired plan that fits your company. Once done, click **'Start Free Trial'**

Subscribe Plan

Plan Selection Add-ons Checkout

	BASIC P900.00/mo	ESSENTIAL P1,300.00/mo	PRO P1,800.00/mo
User Account Included	3	3	3
AI Module			
QuickScan	Free 200 scans per month	Free 200 scans per month	Free 200 scans per month
QuickScan Robot	✓	✓	✓
BIR Module			
Track VAT, WTax	✓	✓	✓
Print BIR Forms and Reports	✓	✓	✓
Attachment & Storage			
Attachment	Unlimited	Unlimited	Unlimited
Storage	Unlimited	Unlimited	Unlimited
General Ledger Module			
Journal Voucher	✓	✓	✓
Receipt Voucher	✓	✓	✓
Payment Voucher	✓	✓	✓

Bill summary

Subtotal	₱10,800.00
VAT(12%)	₱1,296.00
Total	₱12,096.00

[Start Free Trial](#)
[Proceed to Add On](#)
[Checkout](#)
 Nevermind

Existing Users

1. In **Header**, go to **User Options**, click **My Companies**

Header: Janah Rose

- My Companies**
- Account Settings
- Advanced Options
- Manage Plan
- QNE Academy
- Release Notes >
- Fullscreen
- Logout


2. In **My Companies**, click '**New Company**'

My Companies	New Company
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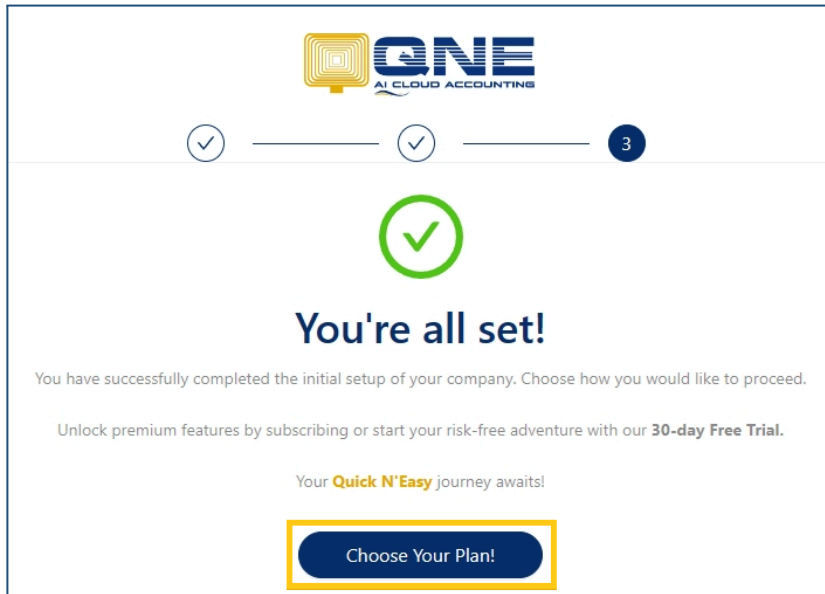
3. Enter the *Country* and *Company Name*. Once done, click '**Create Company**'

New Company	
* Country	<input type="text" value="Philippines"/>
* Company Name	<input type="text" value="Juan IT Consulting Company"/>
<input type="button" value="Cancel"/>	<input type="button" value="Create Company"/>

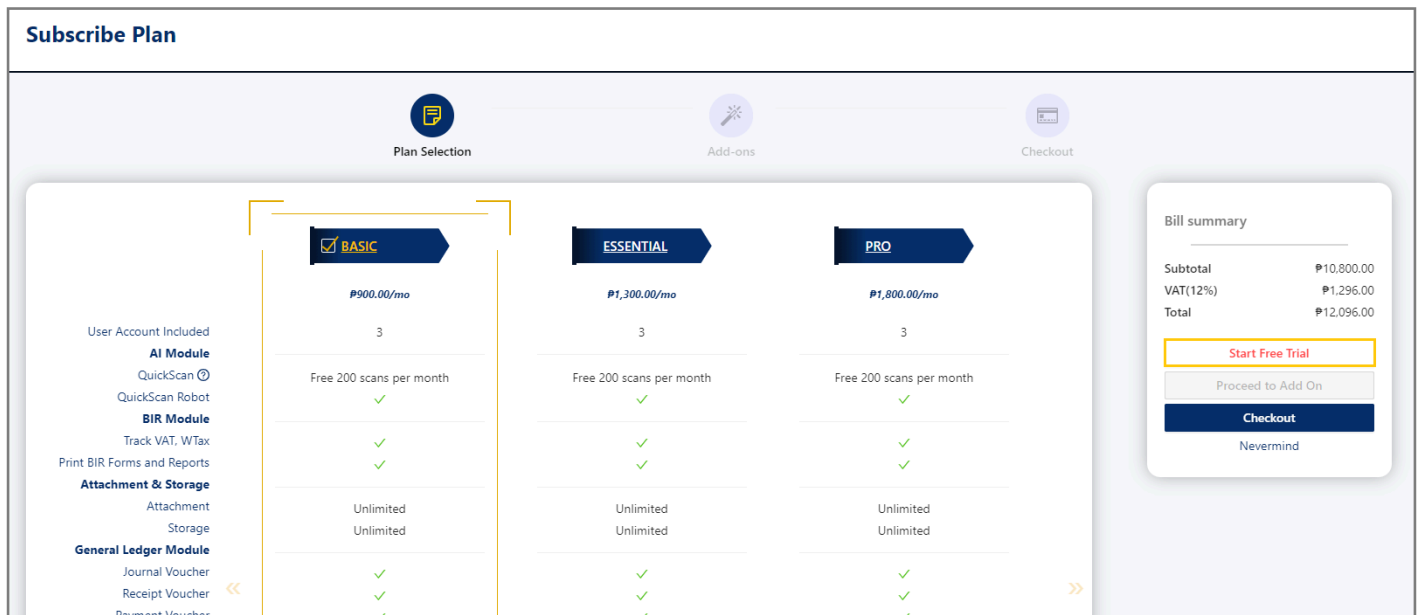
3. You will be redirected to the *Welcome Page*. Click '**Get Started**'.

Welcome!

Complete the
3 Quick and Easy steps
to get you on-board!
<input type="button" value="Get Started"/>

4. Once done with the *Step 1 and 2 on-boarding*. click **'Choose Your Plan'**



5. Choose a Plan then click **'Start Free Trial'**



Learn with us.

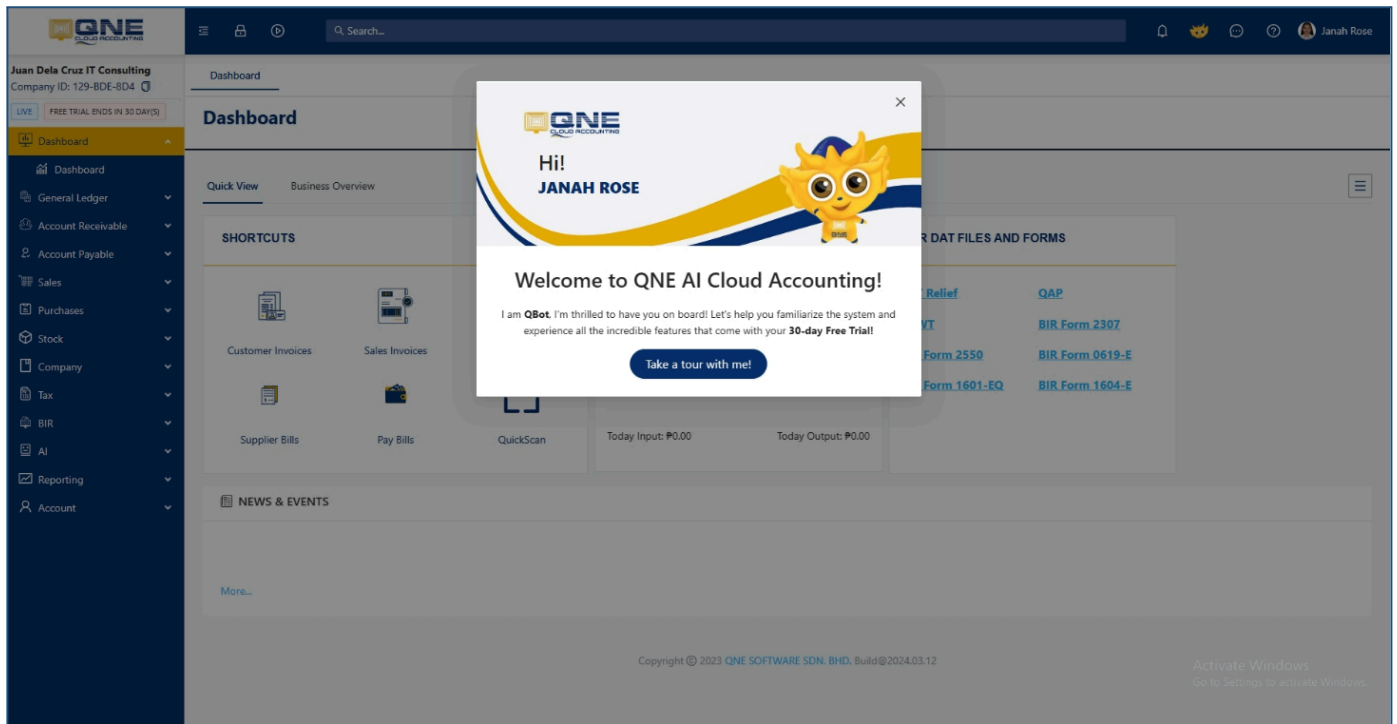
Grow with us.



QNE KNOWLEDGE BASE

Application:

You're now ready to unlock the power of QNE AI Cloud Accounting and begin your streamlined accounting experience.



For any further concerns on this matter, please contact support or submit a ticket through this link: <https://support.qne.com.ph>

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